

AGENDA



Thursday, January 17, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 13

Subject: Authorize award and execution of a 36-month requirements service contract with STERICYCLE, INC., Bannockburn, IL, for medical waste disposal services for five City departments in an estimated amount not to exceed \$190,109, with three 12-month extension options in an estimated amount not to exceed \$76,446 for the first extension option, \$84,091 for the second extension option, and \$92,500 for the third extension option, for a total estimated contract amount not to exceed \$443,146.

Amount and Source of Funding: Funding in the amount of \$33,504 is available in the Fiscal Year 2007-2008 Operating Budgets of various departments: CCSD, \$14,700; HHSD, \$8,575; EMS, \$6,125; APD, \$3,981; and SWS, \$123. Funding for the remaining 29 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Wilbur Jones, Buyer I, 972-4013

Purchasing Language: Lowest responsible bid of three bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This agreement will provide medical waste disposal services for the Community Care Services Department, Health and Human Services Department, Emergency Medical Services Department, Austin Police Department, and Solid Waste Services Department in accordance with Texas Administrative Code, Title 30, Part 1, Chapter 330 Y and other Texas Commission on Environmental Quality Codes.

Medical waste products include blood and tissue as well as any product or material that has come into contact with blood or other bodily fluids. Examples of products and materials considered to be medical waste include soiled gauze, bandages, used syringes, urine collection materials, and bloody clothing.

Work performed under this contract will conform to all applicable Federal, State, and local regulations. MBE/WBE solicited: 0/0 MBE/WBE bid: 0/0

PRICING ANALYSIS

- a. Adequate competition
- b. Nine notices were sent. There are no known MBEs/WBEs for this commodity.
- c. The pricing offered represents a 28% decrease from the last contract award made in December 2004. The price decrease is attributable to a significant reduction in training classes to be conducted by the contractor.

APPROVAL JUSTIFICATION

- a. Lowest responsible bid received.
- b. The Purchasing Office concurs with the five departments' recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.